



## **AZ StRUT Hard Drive Security Procedure**

Donated (Incoming) hard drive (with or without computer)

**Dropped off at one StRUT's main locations**

**1720 W. Broadway Rd. Mesa, Az (Tuesdays or Thursdays)**

**4240 W. Camelback Rd. Phoenix, AZ (Wednesdays)**

Upon request of securing the donated hard drive

- We will perform a complementary drive-wipe (1x) on hard drives 20gb and larger.
- We will destroy the hard drive by drilling a hole in the hard drive or by striking the hard drive several times with a hammer around the disk area on hard drives smaller than 20gb.

Donated (Incoming) hard drive (with or without computer)

**Picked up or Dropped off accompanied with a signed StRUT drive-wipe agreement**

- The donation will be stored at one StRUT's secure locations (Horses Help) until the donation can be secured with a (1x) wipe. (A 3x wipe may be performed if noted in the drive-wipe agreement between the Executive Director and the Donor organization)

Donated (Incoming) hard drive (with or without computer)

**Dropped off at one of StRUT's schools**

- Any hard drive security measure is an agreement made individually between the instructor and the donor.

Donated (Incoming) hard drive (with or without computer)

**Dropped off at one of the Batteries Plus locations**

- There is no promise or assurance of hard drive security

Donated (Incoming) hard drive (with or without computer)

**Dropped off at one StRUT's events (CRD)**

Upon request of securing the donated hard drive

- We will perform a complementary drive-wipe (1x) on hard drives 20gb and larger.
- We will destroy the hard drive by drilling a hole in the hard drive or by striking the hard drive several times with a hammer around the disk area on hard drives smaller than 20gb.